



# ESOM

ENHANCING SPORT ORGANISATIONS  
AND MANAGEMENT

## ESOM Safety and Security



Co-funded by  
the European Union





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AND MANAGEMENT

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STUDENTSKI SPORTSKI SAVET CRNE GORE  
STUDENT SPORTS ASSOCIATION OF MONTENEGRO



UNIVERZA  
V LJUBLJANI

## SUMMARY

As part of the ESOM project, co-funded by the European Union, the Seminar on Safety and Security was held in a few parts.

First, an online session was held on April 11, 2024, at which the Ms Sara Rozman, EUSA Education and Development Manager, focused on presenting in more detail the EUSA Incidents Policy, which addresses the topic of safeguarding and ethics, explaining the purpose and key importance in the vision, the policies and the creation of a safer and inclusive environment.

As part of the Observer Programme during the European Universities Games 2024, the second session on Safety and Security was held as well in Miskolc on July 12, 2024.

Ethical Codex of CASF, Safety and security on Sports Events, was presented by Marija Panijan from Croatian Academic Sport Federation. A case study with discussion of the example of the topic covered and managed at the European Universities Games Zagreb-Rijeka 2016 followed as well.

The main focus was on the case study and practical examples of managing the topic was presented by Laszlo Wegh from the Hungarian University Sport Federation, representing also the Organising Committee of the European Universities Games Debrecen-Miskolc 2024. Accreditation, Accommodation, Catering, Medical, Security and General Information; all related to the overarching theme of Safety and Security.

## COMMUNICATION

The news about the seminar was shared on the project website, as well as on the website and social media channels of the coordinator, as well as project partners.

Here we illustrate some examples; detailed clippings will be reported in the EU online tool.

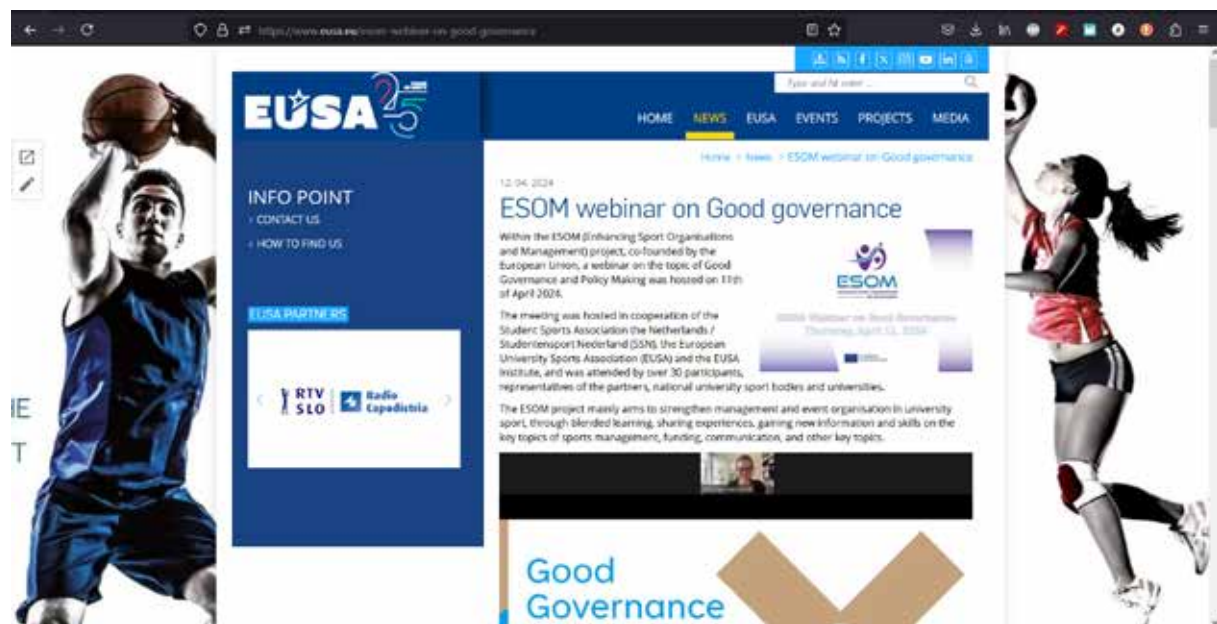
<https://esom.eusa.eu/news-events?esom-webinar-on-good-governance>



<https://esom.eusa.eu/news-events?eug2024-observer-programme>



<https://www.eusa.eu/esom-webinar-on-good-governance>



<https://www.eusa.eu/eug2024-observer-program>



## PROGRAMME AND AGENDA

Speakers and Presenters at the Seminar on Safety and Security:

- Sara Rozman, European University Sports Association (EUSA)
- Marija Panijan, Croatian Academic Sport Federation (HASS/CASF)
- Laszlo Wegh, Hungarian University Sports Federation (MEFS/HUSF)

## PRESENTATIONS

# EUSA INCIDENT POLICY

Sara Rozman,  
EUSA Education and Development Manager





# INTRODUCTION

## **Statutes of EUSA**

### **Excerpt from the objectives of EUSA**

“d) to encourage and support the promotion of ethics, Fair Play, gender equity and good governance in sport as well as education of university students through sport

e) to encourage and support measures protecting the health of the athletes”

**To meet these objectives, we needed to create a clear and structured policy.**

# OUR NEEDS

## Safe environment

- Promote our values of sport
- Protect the integrity of sport and sport organisations
- Ensure a respectful environment

## Safeguarding

- Protect the athletes
- Protect all the stake holders within sport
- Prevent violence

## Efficiency

- Set up a framework
- Clear process
- Risk management

# STRUCTURE OF THE DOCUMENT

COMPOSITION: Listing of the rules  
+ Two appendix  
+ Report file

## 1<sup>st</sup> part: VISION

*From article 1 to 4*

- Explanation of our values, our objectives, our focus (people concerned)
- List of promoted behaviour

## 2<sup>nd</sup> part: DISCIPLINE

*From article 5 to 8*

- List of prohibited behaviour and the possible sanctions
- Appeals procedure

## 3<sup>rd</sup> part: SUSTAINABILITY

*From article 9 to 10*

Guarantee of regular monitoring and protection of confidentiality

# OUR KEY TOPICS

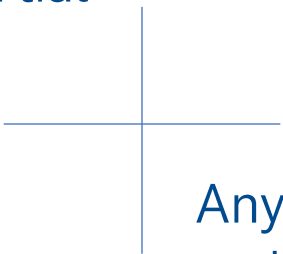
All participants (EUSA, Guests, Referees, Athletes, Officials) are under the scope of application of the Incident Policy. EUSA enforces a zero-tolerance policy.

Globally the document:

- Provides a scope by defining persons covered and time framework;
- Defines proper and improper behaviour;
- Establishes a procedure to for reporting and addressing incidents;
- Defines a list of possible sanctions to be applied by the SCAC.

# OUR RESOLUTION GUARDIAN

The role of SCAC (Supervision, Control, and Arbitration Commission) is to investigate and determine a solution when there is an alleged breach. The commission will remain impartial and ensure confidentiality.



Any participant can file a complaint in person or through the available email. A report may also be filled verbally and the SCAC shall briefly describe the verbal report. No written report is necessary for the SCAC to analyze the complaint.

# DISCUSSION

A meeting should be convened to discuss any lodged report as soon as possible. Facts will be analyzed by the SCAC that can, at her discretion, summon witnesses or athletes and officials.

For each lodged report, a decision summary shall be written by the SCAC and given notice to the person lodging the report and the EUSA EC.

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# REPORT

The individual, team, or institution being scrutinized must be identified in the report and alleged infractions referenced with indication of the respective paragraphs of the Incident Policy.

A summary of the alleged facts reported must be included. An annex of the lodged report shall be included if made in writing.

A summary of the discussion of the SCAC members should be included establishing the findings of the SCAC.

A Decision section must identify the paragraphs of the regulation being infringed, and a list of decisions. For each decision, the corresponding paragraph of the Incident Policy supporting the penalty must be indicated.

# CONCLUSION

First step was to create and implement the Incident Policy to secure all the stakeholders. The Policy was updated in 2023; it is a live document that is reviewed periodically.

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Ensuring a sport environment without violence, in which people are treated equally with the same respect will require continuous efforts and work.

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EUSA is working on and implementing some preventive measures, like awareness raising, training and education.



# EUSA INCIDENT POLICY



## EUSA Incident Policy Video

<https://www.youtube.com/watch?v=TVnUjcLo3gk>



**THANK YOU!**



CROATIAN ACADEMIC SPORTS FEDERATION

# SAFETY AND SECURITY



Hrvatski akademski  
sportski savez

Croatian Academic  
Sports Federation



**UNISPORT**  
HRVATSKA

# Ethical Codex of CASF

- Zero tolerance against the promotion of incitement on racial, national, ethnic, gender, linguistic, religious, political or other basis for hatred, violence, intolerance or insult to someone's dignity.
- Codex - procedure and measures for sanctioning behaviour
- The Disciplinary Commission - carries out the procedure and imposes the prescribed measures to sanction behavior
- Sanctioning measures: warning, removal from the scene, suspension, permanent exclusion, fine
- Ethical procedure:



**Good  
practice  
example**

**Report on violation → Decision on the report → Statement  
→ Decision on an ethical violation**

# Safety and security on Sports Events

## Local and national events

- Lower risk
- The Law of Public Gathering
  - peaceful gatherings and public protests
  - public events
  - other forms of gathering

Other forms of gathering:

- not reported
- exception: events that require taking special security measures - number of participants, nature of the gathering, **presence of high-ranking guests**



MEDICAL DEPARTMENT

# Safety and security on Sports Events

## International events



### Collaboration system:

- Ministry of the Interior
- Ministry of Foreign and European Affairs
- Local security authorities

### Implementation of the security measures plans:

- the services of volunteers
- the police
- security and bodyguard service companies



Special attention is given to security within Athletes Village and for opening/closing ceremony.

# Safety and security on Sports Events

## International events – EUG ZAGREB–RIJEKA 2016

- Organizational and legal EUSA standards – EUG formed specialized organizational committees: **Safety Committee**

1. FUNCTIONAL-TIME REQUIRED STANDARDS

2. SAFETY COMMITTEE ACTIVITY PLAN

3. IMPLEMENTATION OF THE ORGANIZATION  
OF SECURITY ASPECTS OF EUG

4. SUMMARY OF SECURITY AUDITS

5. ORGANIZATION OF THE SECURITY SYSTEM  
OF EUG

Collecting and processing  
information

Creating a security audit

# Safety and security on Sports Events

International events – EUG ZAGREB–RIJEKA 2016

## ORGANIZATION OF THE SECURITY SYSTEM

- Assessment of security risks (with a proposal for the organization of the ESI security system)
- Opening/closing ceremonies, accommodation facilities, competition and training facilities
- Security aspects of transport and accreditation organization

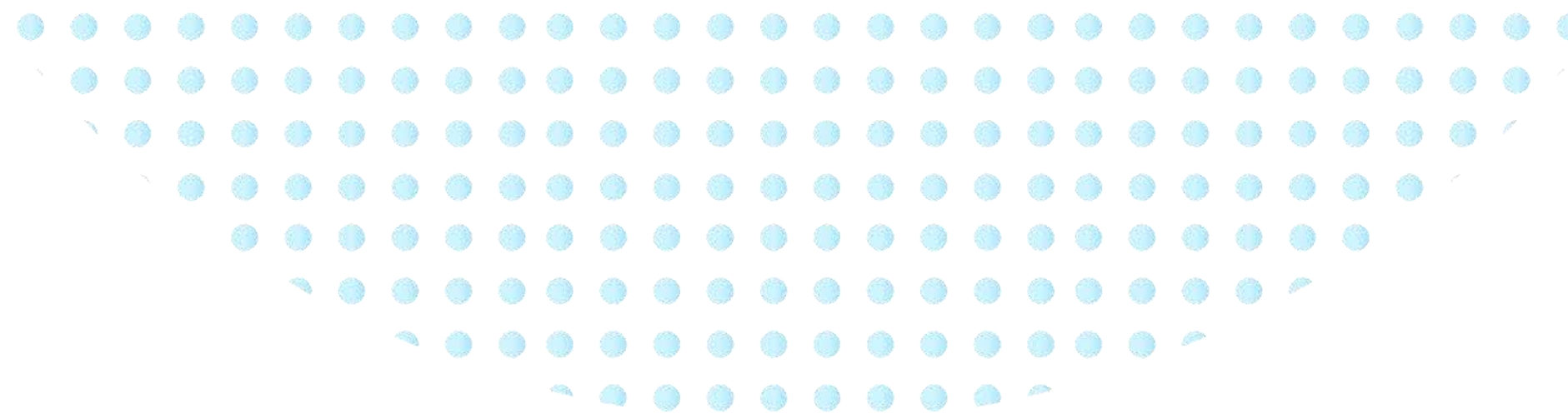


**EUG 2016  
Opening  
ceremony  
Zagreb**

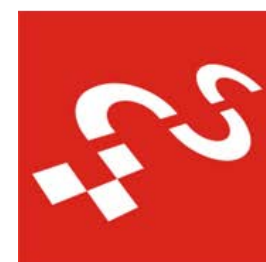
- 20 security guards at personal entrance
- 10 security guards securing the VIP entrance
- 30 security guards along stadium fence
- 5 security guards as an intervention team

+ special security for high-ranked guests





# THANK YOU!



Hrvatski akademski  
sportski savez  
Croatian Academic  
Sports Federation



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HRVATSKA

MORE THAN  
**GAMES**

# EUG 2024 GENERAL INFO FOR GTM

EUG 2024 | **DEBRECEN** – MISKOLC

**EUSA**

**DEBRECEN-MISKOLC2024**  
EUROPEAN UNIVERSITIES  
GAMES



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# ACCREDITATION

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**DEBRECEN-MISKOLC2024**  
EUROPEAN UNIVERSITIES  
GAMES





# ACCREDITATION CARD DESIGN AND ELEMENTS

## Access Zones:

- 1 - Field of Play
- 2 - Athlete's Area
- 3 - Operational Area
- 4 - Media
- 5 - VIP
- 6 - ALL

## Transportation codes:

- T1 - Shuttle Bus
- T2 - Referee Bus
- T3 - Dedicated Car

## QR code:

For catering purposes



# ACCREDITATION CENTRE



**Make sure to always have your  
Accreditation Card with you!**



## **Location of the Accreditation Centre in Debrecen**

Main Building – 4032 Debrecen, Egyetem tér 1. –  
University of Debrecen „Díszudvar”

### **Opening Hours**

- 06.07 – 07.07: 09:00 – 17:00
- 08.07 – 11.07: 09:00 – 21:00
- 12.07 – 16.07: 09:00 – 17:00
- 17.07 – 21.07: 09:00 – 21:00
- 22.07 – 24.07: 09:00 – 17:00

## **Location of the Accreditation Centre in Miskolc**

Main Building - 3515 Miskolc, Egyetemváros,  
Egyetem út 1. – University of Miskolc „Díszaula”

### **Opening Hours**

- 06.07 – 07.07: 09:00 – 17:00
- 08.07 – 10.07: 09:00 – 21:00
- 11.07 – 13.07: 09:00 – 17:00
- 14.07 – 20.07: 09:00 – 21:00
- 21.07 – 24.07: 09:00 – 17:00

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# ACCOMMODATION

**EUSA**

**DEBRECEN-MISKOLC2024**  
EUROPEAN UNIVERSITIES  
GAMES





# HOUSE RULES & SAFETY MEASURES

To be shared with  
Contact Person,  
published in rooms  
and Info Desk

Applies to everyone,  
has to be accepted  
and signed in  
advance

Quiet hours: 23-7  
Visiting hours: 7-23

Entrance with  
accreditation card /  
Registering as visitor

Smoking is strictly  
prohibited inside  
the buildings

Forbidden to  
rearrange the room  
or to remove the  
accessories

Partying and alcohol  
are not allowed in  
the dormitories

Camera surveillance  
system

OC assumes no  
financial  
responsibility for  
personal assets and  
valuables

# DAMAGES AND COMPENSATION

- Participants must leave the room undamaged and in the same condition
- Participants are obliged to report any incident
- Room inspection on the day of departure
- In case of loss or damage, OC claims compensation for the damage before departure
- Payment at the reception
- Official compensation list publicised in House Rules



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**GAMES**

# CATERING

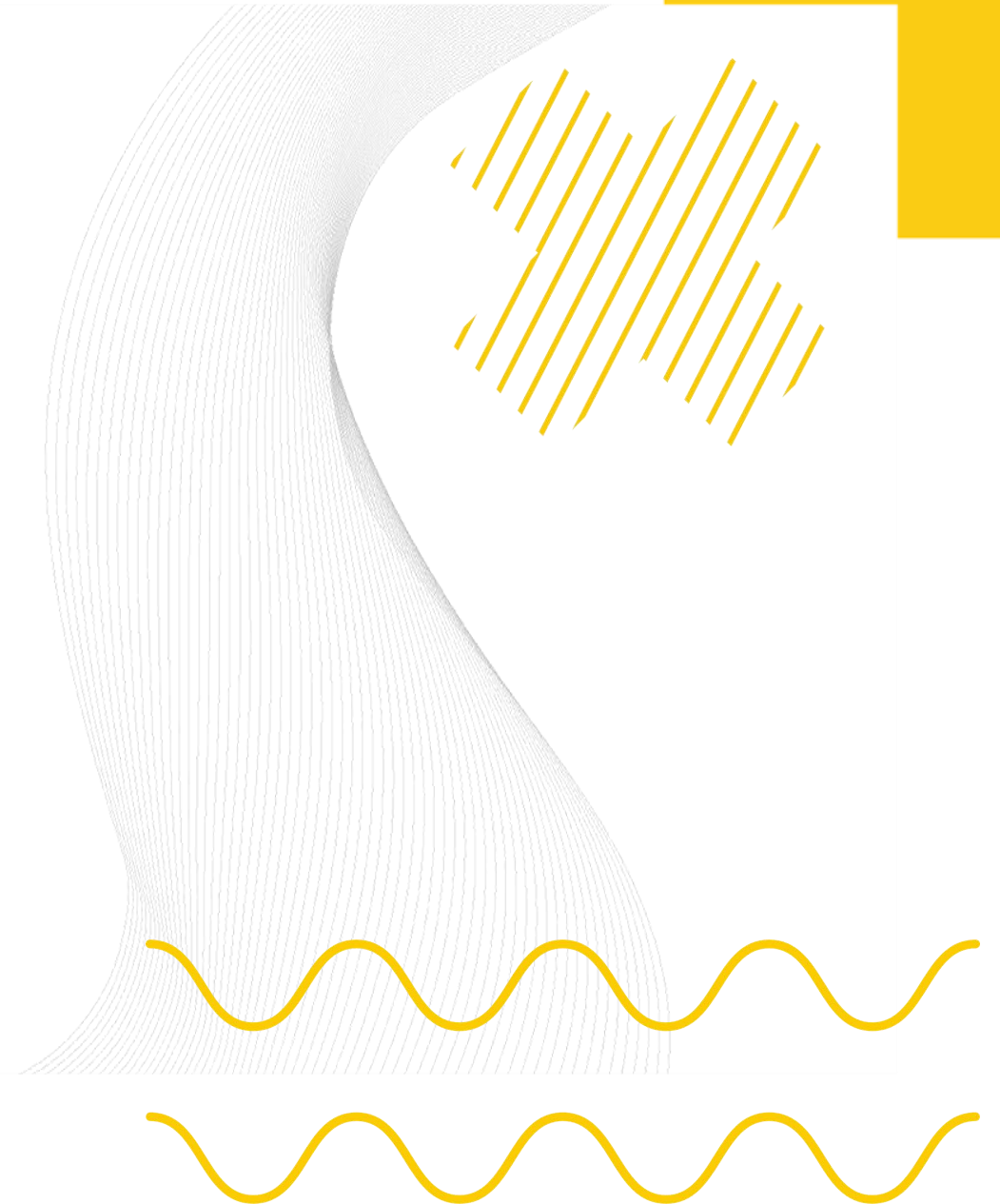
**EUSA**

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GAMES



# GENERAL INFO - MENUS

- European cuisine
- Cultural/religious and special dietary needs:
  - vegetarian
  - lactose-free
  - gluten-free
  - non-pork option
- Variety of food per meal: meat, fish, vegetarian
- Daily menus will be repeated after 8 days
- Menus and allergens published in English



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# MEDICAL



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# GENERAL INFO

Medical services will be provided at the Clinical Centre of University of Debrecen and Vármegyei Hospital of Miskolc, with **fast-track service** and **separate departments** if necessary. The medical services are **free of charge with European Health Insurance Card** (the patient MUST present this card at admission!)

During the EUG 2024, all participants will have continuous access to the medical emergency services provided by trained medical staff, both during sports events and in the accommodation and catering zones. **There will be a 24-hour medical service.**

# GENERAL INFO

Trained medical staff will be available for all participants **during all sports events** of EUG 2024. Medical care will be available **at all sports facilities** in the immediate vicinity of all zones where players/teams are competing.

In case of emergency situations requiring first aid or basic medical assistance, medical rooms will be available at competition facilities, training venues, and university accommodations.

In case of injuries or emergencies requiring hospitalisation, the injured will be transported to the Clinical Center of University Debrecen in Debrecen, and Central Hospital and University Teaching Hospital of Borsod-Abaúj-Zemplén County in Miskolc.



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**SECURITY**

**EVENT  
STAFF**

**EUSA**

**DEBRECEN-MISKOLC2024**  
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GAMES



# GENERAL INFO

Even though both host cities are safe and secure towns, please take good note of the safety tips recommended by the OC.

During EUG 2024, all security services will be provided by the **University security company (in Debrecen)** and by a **private security company (in Miskolc)**, both working in close cooperation with the (local) Police.

It is compulsory to **wear accreditation cards** during the competition and to comply with regulations in all establishments.

## **Non-smoking and zero-alcohol policy:**

- Smoking is strictly forbidden in all indoor venues in Hungary including accommodations and sports venues. Smoking is permitted only at a minimum distance of 5 meters from all public building entrances.
- Drinking alcoholic beverages is strictly forbidden in all venues of EUG 2024.

# SAFETY (ACCOMMODATION)

- The **security guards** will be present in all accommodation facilities.
- Remember to always lock your room when you leave, even only for a few minutes.
- Only those who are officially staying in the accommodation are entitled to enter the accommodation. Do not facilitate access to strangers, the **reception of guests is strictly prohibited**.
- Never lend out your room or residence keys to anyone.
- Inform the accommodation staff of any lock defects or lost keys.



# SAFETY (STREET & PUBLIC TRANSPORT)

- Both host cities are safe, nevertheless you are advised avoid walking alone at night in isolated areas.
- Be aware of your surroundings when walking outside, especially if you are listening to music on your headphones or talking on a mobile phone.
- Avoid taking your original passport and important documents with you (make copies and take them instead).
- Avoid exposing cash or expensive items. Do not leave valuable items unattended.
- Respect pedestrians walk lights and crosswalks.
- It is recommended to avoid conflict situations and to respect basic rules of conduct.
- When travelling by bus or tram, be aware of your surroundings and do not put valuable items into easily accessible pockets. Pickpocketing is not common in either of the cities, however it might happen occasionally.
- If you are the only passenger on a bus or tram, stay as close to the driver as possible. At night, when getting off the bus, pay particular attention to oncoming traffic.

MORE THAN  
**GAMES**

# GENERAL INFO

**EUSA**

DEBRECEN-MISKOLC 2024  
**DEBRECEN-MISKOLC 2024**  
EUROPEAN UNIVERSITIES  
GAMES



# EUSA INCIDENT POLICY

With the current Policy, EUSA clarifies the **expectations**, and **consequences**, regarding the **behavior of different stakeholders at EUSA's events** to allow the creation of a safe and enjoyable environment.

All participants (EUSA, Guests, Referees, Athletes, Officials) are under the scope of application of the Incident Policy. EUSA enforces a zero-tolerance policy.

Globally the document:

- Provides a scope by defining **persons covered and time framework**;
- Defines **proper** and **improper behaviour**;
- Establishes a procedure to for **reporting** and **addressing** incidents;
- Defines a list of possible **sanctions** to be applied by the SCAC.

**EUSA Incident Policy link:**

<https://www.eusa.eu/media/documents/incident-policy>

# USEFUL INFORMATION

- **Electricity:** Standard voltage in Hungary is European standard 220-240 V. Electrical plugs are „Type F” and „Type C”.
- **Currency:** Hungarian forint (HUF) has been the local currency in Hungary since August 1946. Banknotes come in denominations of 500, 1000, 2000, 5000, 10,000 and 20,000. Six different coins are in use: 5, 10, 20, 50, 100 and 200 forint coins. For the current exchange rates please visit the Hungarian National Bank’s website: <https://www.mnb.hu/web/en>.
- **Credit Cards:** Visa and MasterCard are the most widely accepted credit cards in Hungary. Using card at a payment is accepted almost everywhere, although small businesses may not accept credit cards. Using an ATM in Hungary is safe in the most cases.
- **Climate:** Hungary has a typical continental climate with hot, dry summers and mildly cold winters. July is one of the favourite times of the year to visit Hungary. Although the hottest month in Miskolc and Debrecen is July, with possible rainfalls occasionally. The intensity of UV-B radiation is strong, in the range of 5 to 7, and sometimes even higher.
- **Sports:** 184 gold, 158 silver, 183 bronze Olympic medals prove that Hungary is indeed a sports nation. Several major international sport events have been organised in Hungary such as FINA World Aquatics Championships, UEFA EURO2020, EHF EURO2022 or World Athletics Championships 2023.
- **Government:** Parliamentary republic with a multi-party system. The President of Hungary serves as the head of state, while the Prime Minister is the head of government. The Parliament of Hungary is the country’s legislative body.
- **Driving:** Like elsewhere in mainland Europe, you must drive on the right side of the road.
- **Medicines:** Those taking medication on a regular basis may bring medicines in the quantities prescribed by their physicians, in accordance with the length of their travels.
- **Smoking:** It is not allowed to smoke in public transport, pubs, bars, restaurants and in national institutions. It is forbidden to smoke in 5-meter radius from the entrance of primary schools, secondary schools, playgrounds, bus stops, hospitals, or child welfare institutions. Smoking is prohibited during sporting events as well!
- **Water quality:** Tap water in both host cities is drinkable and safe for everyday usage.

## Emergency call numbers

Medical emergency

**1830**

Ambulance

**104**

Police

**107**

Common emergency number  
(police, ambulance, fire brigade)

**112**





# APPLICATION

## Main functions:

- Sports
- Results (standings, stats.)
- News
- General info
- Transfers (maps)
- Programmes (sport & leisure)
- Help (FAQ, AI, Emergency line)
- Training booking
- Messages & notifications



For all relevant info  
please check the  
General and Technical  
Handbooks  
on our website:

**HANDBOOKS – EUG2024**

**EUG 2024**  
**INFO**





**DEBRECEN-MISKOLC 2024**  
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**EUSA**

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YOU!**

[www.eug2024.eu](http://www.eug2024.eu)